

Minutes of the Spencer County Soil and Water Conservation District Board of Supervisors

December 16th, 2019, 7:00 PM

USDA Service Center, Rockport, IN

**Attendance:** Mark Lubbehusen, Mike Roos, Tim Luecke, Burke Sibrel, Alan Waninger

**Staff:** Olivia Summers and Courtney Hall

**USDA:** Randy Van Matre

**FSA:** Rhonda Eaton

Burke Sibrel called the meeting to order at 7:00 PM

A motion was made and seconded to approve the November minutes. Motion carried

A motion was made to approve the treasurer's report and approve the following claims; motion carried.

<b>December Claims</b>	
Business Equipment	\$30.00
Olivia Summers	\$106.78
Cmcglobal	\$1260.00
Derek Begle	\$296.00
Kenney Schaeffer	\$876.00
Khimaira – Green Earth Host	\$165.00
Total	\$2733.78

Rhonda Eaton was asked to begin before old business. Rhonda updated the board on FSA information and discussed the potential change in office hours from 7 – 3:30 Daily. The board is in favor of changing office hours but the board needs to discuss changes in the employee starting and ending times with the County Commissioners according to the county handbook.

**Old business:**

- Mike updated the board on the employee evaluations. The recommendation was given to raise both salaries to 2020 County Ordinance level.
- Courtney and Olivia updated the board on information they received and learned at the Leadership Institute in Madison.
- Olivia updated the board on the Seed Conference she attended.
- The Board tabled paying NACD Dues.

**New Business:**

- A motion was made and seconded to pay a partial reimbursement for attendees of the Southern Indiana Grazing Conference. \$20.00 will be refunded for providing a receipt to the office for conference fees. All were in favor and motion carried.
- The board chose to retain German American Bank as the Designated Depository for 2020. Motion Carried.
- The motion was made and seconded to have Courtney Hall remain the designated Treasurer for the 2020 year. Motion carried.
- The Review of the Annual Plan of Work was Tabled until the February 2020 meeting.
- The Board reviewed Staff and Partner Reports.
- The motion was made and seconded to have Olivia to proceed with having a 2020 tree sale. Motion Carried.

Meeting Adjourned at 8:25 PM

Secretary Alan Waninger

**Board Approval**

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**Signature**

**Title**

**Date**

Minutes are in "draft form" unless signed by a member of the board at the next regularly scheduled board meeting