

December Minutes of the Spencer County SWCD Board

December 17, 2018

Attendance: Burke Sibrel, Tim Luecke, Mark Lubbehusen, Dave Gogel, Mike Roos, Phillip Schmidt, Alan Waninger, Brian Rahman

Staff: Courtney Hall, Jamie Michaels

ISDA: Laura Fribley and Amy Sims

NRCS Randy Van Metre

Brian called the meeting to order at 7:00 PM

A motion was made and seconded to approve the November Minutes, Motion carried.

The Board reviewed the treasurer's report and claims. A motion was made and seconded to approve the following claims:

Claim		
Youth and Community Center	\$ 200.00	Annual Meeting
Business Equipment	\$ 30.00	Copier
Houchens Foods North	\$ 87.32	Soil Health Meeting
Comfort Inn South	\$ 104.25	SBOA Training
Khimaira	\$ 165.00	Web Hosting
cmcglobal	\$2205.00	IASWCD Conference
Courtney Hall	\$ 3.15	bolt and screwdriver
Courtney Hall	\$ 7.89	Lunch SBOA
Courtney Hall	\$ 11.22	Supper SBOA
Courtney Hall	\$ 6.93	Lunch Vincennes training
Courtney Hall	\$135.28	Mileage - SBOA
Jamie Michaels	\$ 12.54	mileage
American Forage Council	\$90.00	Grazing Conference
Total	3058.58	

Courtney updated the board on 2017 CWI Grant. Discussed applications and what to do to modify the grant if needed.

Board reviewed the annual meeting agenda and updates.

The evaluation committee updated the board on staff evaluations; Courtney to receive the automatic county pay raise, a motion was made and seconded to increase Jamie's pay to the maximum county rate. Motion carried.

A motion was made and seconded for Jamie to take a half an hour lunch when working with those who receive a shorter lunch (i.e. ISDA, USDA)

A motion was made and seconded for Jamie to attend the Heart of America Grazing Conference. \$90.00 registration; motion carried.

A motion was made and seconded for Jamie to apply for the NACD Bootcamp. Motion carried  
Business Plan Update was Tabled to the next meeting.

Laura Fribley lead the staff and board in the Preventing Sexual Harassment training course.

A motion was made and seconded to have Courtney take and do whatever stuff is essential to keep the office open if a government shutdown occurs. Motion carried.

The board reviewed Staff and Partner Reports

A motion was made and seconded starting January 1, 2019 that supervisors would be able to claim reimbursement for mileage to meetings and district would work to establish a second line item on the budget. Motion carried.

Meeting adjourned at 8:52 PM

Secretary Alan Waninger

Approved:

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Title

\_\_\_\_\_  
Date